



Republic of the Philippines  
**Department of Education**  
MIMAROPA Region  
**SCHOOLS DIVISION OF MARINDUQUE**

Department of Education  
Division of Schools Administration and Support Services  
**RECORDS SECTION**  
**RELEASE**  
Name: **002732**  
Signature: **[Signature]**  
**OCT 04 2023**

**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**

**TO:** Assistant Schools Division Superintendent  
Chief Education Supervisors  
Education Program Supervisors  
Public Schools District Supervisors  
Public Elementary and Secondary School Heads  
All Others Concerned

**FROM:**   
**LYNN G. MENDOZA, EdD**  
OIC, Schools Division Superintendent 

**SUBJECT: EXECUTIVE ORDER NO. 30, S. 2023**

**DATE:** October 3, 2023

Please find attached **Executive Order No. 30, s. 2023 re: An Order Creating the Provincial Scholarship Board and Designating its Members for the Implementation of the Marinduque Provincial Government Scholarship and Educational Assistance Program**, for information, reference and guidance of all concerned.

Immediate dissemination of this Memorandum is desired.

ASDS/ral

*"DepEd Marinduque: Heart of the Philippines.  
Lead to Excel, Excel to Lead."*



T. Roque St., Malusak, Boac, Marinduque  
Email: [deped\\_marinduque@yahoo.com](mailto:deped_marinduque@yahoo.com) •  
Tel. No.: (042) 754-0247 • Fax No.: (042) 332-1611



OCT 03 2023  
10 23 - 0 13

**RECEIVED**

EXECUTIVE ORDER No. 30 Series of 2023

**“AN ORDER CREATING THE PROVINCIAL SCHOLARSHIP BOARD AND DESIGNATING ITS MEMBERS FOR THE IMPLEMENTATION OF THE MARINDUQUE PROVINCIAL GOVERNMENT SCHOLARSHIP AND EDUCATIONAL ASSISTANCE PROGRAM”**

**WHEREAS**, Article XIV of the Philippine Constitution mandates for the protection and promotion of the right of all citizens to quality education at all levels and shall take appropriate steps to make such education accessible to all and for this purpose, the government shall establish and maintain system of scholarship grants, student loan programs, subsidies, and other incentives which shall be available to deserving students in both public and private schools, especially the underprivileged;

**WHEREAS**, the Local Government Code of 1991 (RA 7160) empowers the local governments, through its Sanggunian, to enact ordinances and approved resolutions which will ensure the efficient and effective delivery of basic services and facilities and the promotion of the general welfare of its constituents, such as, among others, the establishment of a scholarship fund for the poor but deserving students in schools located within its jurisdiction or for students residing within the province;

**WHEREAS**, the local government units are likewise mandated to promote health and safety of its people and relative thereto shall discharge such other powers and perform such other functions and responsibilities which are necessary. Appropriate, or incidental to efficient and effective provision of basic services and facilities, such as the provision of health services which include hospitals and other tertiary health services, as provided under Section 16 and 17 of the Local Government Code;

**WHEREAS**, the Provincial Government of Marinduque through its local Sanggunian has enacted an ordinance entitled "**Ordinance Providing for an Institutionalized Provincial Government Scholarship and Educational Assistance Program in the Province of Marinduque**" to ensure open access to quality education among its constituents, particularly those who are underprivileged, differently-abled, or amongst the vulnerable sector of the society and to further provide health and medical personnel complement to the Marinduque Provincial Hospital to effectively and efficiently provide its mandated services;

**NOW THEREFORE I, PRESBITERO J. VELASCO JR**, Provincial Governor of the Province of Marinduque, by the powers vested in me, do hereby create the Provincial Scholarship Board, designate its members and define its duties and functions.

Section 1. **COMPOSITION**. In furtherance to Section 12 and 13 of Provincial Ordinance No. 172 series of 2021, the Provincial Scholarship Board is hereby created and members are designated to wit:

**Chairman** - **HON. PRESBITERO J. VELASCO, JR.**  
Local Chief Executive

**Members** - **HON. ADELIN M. ANGELES**  
Author of the Ordinance

**HON. LAUREN R. ROSALES**  
Provincial SK Federation President

**MELANIE M. MENDOZA, DEM**  
Local School Board, Head Secretariat



Republic of the Philippines  
Provincial Government of Marinduque  
**OFFICE OF THE GOVERNOR**

Section 2. **FUNCTION.** The Provincial Scholarship Board (PSB) shall perform the following tasks and responsibilities:

1. Prescribe systems to ensure the stability of the scholarship fund
2. Determine the number of scholars to be sponsored per batch or per school year according to the availability and status of the scholarship fund
3. Approve the sponsorship of scholars in each given batch or school year recommendation of the Recruitment and Selection Committee.
4. Evaluate the academic performance and compliance of the provincial scholar to the memorandum of agreement or guidelines as prescribe by the scholarship program.
5. Approve the removal of a scholar from the program for violations of any of the provision or term of reference of the memorandum of agreement or contract.
6. Formulate other guidelines and procedure that may not be covered by this Ordinance and create other Committee as needed in the successful implementation of the Program.

Section 3. **SECRETARIAT.** The Provincial Social Welfare and Development is hereby designate as the Secretariat of the Provincial Scholarship Board and shall hereby perform the following:

1. Send invitation/notices for the conduct of regular and special meeting of the board.
2. Take minutes of the meeting and be the custodian/repository of all the document pertaining to the program.
3. Conduct orientation on the terms and condition of the program to all officially selected scholars and their parents and/or guardian.
4. Prepare the Memorandum of Agreement (MOA) for the formal signing by the Scholars, the Provincial Government and the Host School.
5. Coordinate with other concerned offices to facilitate the release of allowance of the scholars.
6. Coordinate with the Host School/Schools to monitor the scholastic performance of all the scholars of the LGU
7. Every semester ,receive from the scholars copy of their grade and have it reported to the PSB

Section 4. **EFFECTIVITY.** This Executive Order takes effect immediately. Any existing order found inconsistent thereto shall be deemed repealed or modified.

Done in Boac, Marinduque this 29<sup>th</sup> day of September year 2023

  
**PRESBITERO J. VELASCO, JR.**  
Governor

